

VIRGINIA BEACH FIELD HOUSE

Job Description



Job Title	Facilities Crew Member
Department	Facilities
Location	Virginia Beach, VA
Reports to	Facilities Manager

Level	Type of position:	Travel	Amount Required:
	<input type="checkbox"/> Full-time <input checked="" type="checkbox"/> Part-time <input type="checkbox"/> Seasonal <input type="checkbox"/> Temporary		<input checked="" type="checkbox"/> None <input type="checkbox"/> Minimal <input type="checkbox"/> 25%-50% <input type="checkbox"/> 50% or more
Grade	<input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Non-exempt		

JOB DESCRIPTION

The Facilities Crew is responsible for maintaining the overall appearance and cleanliness of the facility. The Facilities Staff reports directly to the Facilities Manager

RESPONSIBILITIES

- Maintain fields courts rooms, office and equipment
- Monitor spills throughout the facility
- Clean floors and glass
- Clean and maintain bathrooms
- Clean bleachers
- Handle trash (removal within the facility)
- Operate machinery to include Zamboni (cleaning floors), Lift, etc.
- Assist other departments as necessary
- Complete special projects as directed by Facilities Manager
- Complete daily assignments as directed by the Facilities Manager

REQUIREMENTS

- Ability to maintain focus in a high-volume, fast-paced environment
- Must be able to work under pressure and be decisive
- Ability to multi-task
- Ability to prioritize
- Ability to work independently
- Must have problem-solving skills
- Basic knowledge of tools and machinery
- Must be able to work irregular shifts to include, nights, weekends, and holidays as needed
- Must be able to work overnight when needed
- Must be able to furnish a work permit, if required

Physical Requirements

- Must be able to climb, crawl, kneel, lift, pull, push, sit, stand, and/or walk for the duration of the shift (8 or more hours)
- Must be able to lift up to 50 pounds

WAGE RANGE

\$8.00-\$9.50

Revised 3/26/14

I _____ (Employee's Name), hereby certify that I understand and agree to abide by the terms and conditions of my employment set forth in this agreement.

Employee's Signature

Date

Manager (Print Name)

Title

Manager's Signature

Date

Human resources

Human Resources Signature

Date